

State Agency Waste Management Annual Report for

California Department of Transportation, District 7 (335)
2003 - Annual Report

Annual Report Summary -

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Part I

State Agency Name: California Department of Transportation, District 7
Address: 100 South Main Street Los Angeles, CA 90012
Director: Doug Failing
Title: District Director
Recycling Coordinator: Cynthia Stroud
Address: 100 South Main Street Los Angeles, CA 90012
Work Phone: (213) 923-3283 Ext: 0
Fax Number: (213) 897-0815
Email Address: Ralph_Ricketson@dot.ca.gov
Total Employees: 2,872
Total Vistors, inmates, etc : 18,200

Part II

Verified	District Office 100 S. Main Street Los Angeles, CA 90012 Number of Employees: 1680	Sylvester Wilson 100 South Main Street Los Angeles, CA 90012 Phone: (213) 897-3991 Ext: 0 Fax: (213) 897-0815 Email: Sylvester_Wilson@dot.ca.gov
Verified	Material/Transportation Laboratory 1616 S. Maple Street Los Angeles, CA 90007 Number of Employees: 27	Godson Anyanwu 100 South Main Street Los Angeles, CA 90012 Phone: (213) 620-5917 Ext: 0 Fax: (213) 620-5692 Email: Godson_Anyanwu@dot.ca.gov
Verified	Equipment Shop 5421 Vineland Avenue North Hollywood, CA 91601 Number of Employees: 40	Mickey L Blackburn 5421 Vineland Avenue North Hollywood, CA 91601 Phone: (213) 620-2582 Ext: 0 Fax: (213) 620-6396 Email: MickeyL_Blackburn@dot.ca.gov
Verified	North Region #3 23922 San Fernando Road Newhall, CA 91321 Number of Employees: 175	Wallie Jordan 100 South Main Street Los Angeles, CA 90012 Phone: (661) 775-5465 Ext: 0 Fax: (661) 775-5497 Email: Wallie_Jordan@dot.ca.gov
Verified	West Region #2 4821 Adohr Lane Camarillo, CA 93012 Number of Employees: 155	Jim Fowler 100 South Main Street Los Angeles, CA 90012 Phone: (805) 389-1565 Ext: 0 Fax: (805) 445-2983 Email: Jim_Fowler@dot.ca.gov
Verified	Special Crews Region #4 7300 East Bandini Blvd.	JoAn Crews 120 South Main Street Los Angeles,

	Commerce, CA 90040 Number of Employees: 209	CA 90012 Phone: (213) 620-4852 Ext: 0 Fax: (213) 620-2075 Email: Joan_Crews@dot.ca.gov
Verified	East Region #4 1940 S Workman Mill Road Whittier, CA 90601 Number of Employees: 169	Don Sizemore 100 South Main Street Los Angeles, CA 90012 Phone: (562) 692-0823 Ext: 0 Fax: (562) 692-7903 Email: Don_R_Sizemore@dot.ca.gov
Verified	South Region #5 5360 W. Imperial Highway Los Angeles, CA 90045 Number of Employees: 185	Pam Dennis 100 South Main Street Los Angeles, CA 90012 Phone: (213) 620-2961 Ext: 0 Fax: (213) 620-2514 Email: Pam_Dennis@dot.ca.gov
Verified	Surveys Newhall Satellite Office 25111 Old Road Newhall, CA 91321 Number of Employees: 14	Ralph Ricketson 100 South Main Street Los Angeles, CA 90012 Phone: (213) 897-9640 Ext: 0 Fax: (213) 897-4313 Email: Ralph_Ricketson@dot.ca.gov
Verified	Surveys Ventura Satellite Office 156 Garden Street Ventura, CA 91381 Number of Employees: 10	Ralph Ricketson 100 South Main Street Los Angeles, CA 90012 Phone: (213) 897-9640 Ext: 0 Fax: (213) 897-4313 Email: Ralph_Ricketson@dot.ca.gov
Verified	Ventura Sattelite District Office 950 Country Square Ventura, CA 91381 Number of Employees: 9	Ralph Ricketson 100 South Main Street Los Angeles, CA 90012 Phone: (213) 897-9640 Ext: 0 Fax: (213) 897-4313 Email: Ralph_Ricketson@dot.ca.gov
Total Employees: 2673		

Part III Section 1

Summary of program information entered to date.

Diversion Calculations				
Program	Existing	Planned/ Expanding	Tons	
Business Source Reduction	X		0.027	
Material Exchange	X		93.000	
Cardboard	X		44.190	
Office Paper (white)	X		194.500	
Office Paper (mixed)	X		65.000	
Plastics	X		12.220	
Ash	X		997.790	
Tires	X		113.620	
Scrap Metal	X		812.640	
Wood waste	X		99.000	
Concrete/asphalt/rubble (C&D)	X		23,663.880	
Other special waste	X		171.000	

Total Tonnage Diverted 26,266.867

Total Tonnage Disposed 1,675.080

Total Tonnage Generated 27,941.947

Overall Diversion Percentage 94.0%
(Tonnage Diverted / Tonnage Generated)

Hazardous Materials (Programs not included in calculations)

Program	Existing	Planned/ Expanding	Tons
Batteries	X		(9.500)
Used Oil/Antifreeze	X		(60.000)
Other Hazardous Waste	X		(1,699.720)

Part III Section 2

This section of the annual report presents the methods in which your agency informed both employees and customers served that a recycling program was being implemented. Below are identified the programs you reported were continued or implemented during 2003.

1. Web Page

2. Recycled Goods Procurement Training

Part III Section 3

Procurement Activities Implemented in 2003

This section of the annual report presents your compliance with the State Agency Buy Recycled Campaign (SABRC). The activities identified below were reported as implemented or continued during 2003. (Note: Completing this section does not meet the [SABRC reporting requirements](#) (PCC Section 12162(b)).

1. Requiring Recycled- Content Product Certification for All Purchases
2. Annual Submittal of SABRC Report

Part IV

1. **Is the mission statement of the State agency/large State facility the same as reported in the previous year?**

Yes

If No, what is the new mission statement?

2. **How has the waste stream (i.e. those materials disposed in landfills) changed since the Integrated Waste Management Plan was submitted? (Changes include kinds and quantities of materials disposed in landfills.)**

The waste stream should begin to decrease since the Integrated Waste Management Plan has been submitted. This is due to new diversion programs that have been put into practice with more accurate reporting since the implementation of the Integrated Waste Management Plan.

3. **Summarize what [waste diversion programs](#) were continued or newly implemented in 2004.**

At the District Offices, Headquarters, and the large field offices, typical office supplies, furniture, and equipment are recycled. For example, white paper, mixed paper, beverage containers, toner containers are diverted. At some of the smaller field offices, the employees are encouraged to recycle the above-mentioned materials, but because of their location or relatively small amount of waste generated, are not always tracked and therefore may not be included in the report. When appropriate, office furniture and computer equipment are donated to charitable organizations.

Another source of material that Caltrans generates is a result from our construction and maintenance projects. This construction and demolition (C&D) waste debris can vary in type and amount depending on project description and location. Typical C&D waste debris may include concrete, asphalt, steel, guard railing and vegetation. Even though much of this material is diverted from the landfills, the process to capture this information for all projects is still being developed. So, for the 2003 AB 75 Report, one construction project per district was selected to determine the amount of C&D waste debris disposed of and diverted from landfills. The intent is to have information from all construction projects and maintenance operations report on their recycling activities in the future

Other types of materials that are generated by the Department are a result of the fleet of vehicles owned by Caltrans. Some of these materials include motor oil,

engine lubricants, anti-freeze, tires and solvents. Even though these waste materials do not count towards AB 75, they still do get recycled. Over the years, the Department has undergone a significant move to lower emissions from our vehicles. Caltrans has termed this "Greening the Fleet". More information on this can be found at <http://www.dot.ca.gov/hq/eqsc/CleanAir/greenfleet.htm>.

4. **How were the tonnages determined for the materials disposed and diverted? (e.g. waste assessments, per capita generation and extrapolation, actual disposal weights, or actual recycling weights)**

Amounts of materials disposed and diverted were determined by a variety of methods. For materials within the District Offices and Headquarters, which were recycled, the documentation was achieved by reviewing the actual receipts from the independent vendors who supply this service. In cases where obtaining actual receipts was not feasible, estimates were used by extrapolating the size and weight of containers and multiplying by the frequency of service. For materials, which were disposed of, the primary source for documentation was to extrapolate by determining the approximated average weight of the material in the disposal containers multiplied by the frequency of service. For determining the weights of the C&D debris, the construction contractor supplied Caltrans with the information based on weight tickets and receipts. Weight conversion charts from the California Integrated Waste Management Board were also used to convert volumes to tons.

5. **What types of activities are included in each of the reported programs? (The following link of [category definitions](#) may assist you in answering this question.)**

The Department does encourage use of email, double-sided photocopying and reuse of envelopes. While these activities are included in the program, they do not figure into the diversion calculations. District 7 had material exchange, and recycled cardboard, white and mixed paper, plastic, ash, tires, scrap metal, wood waste, C&D, batteries, oil/anti-freeze, and other hazardous waste.

6. **Has the State agency/large State facility adopted or changed its waste reduction policy?**

No

If Yes, what is the new waste reduction policy?

7. **What resources (staff and/or funds) did the State agency/large State facility commit toward implementing its Integrated Waste Management Plan in 2004 to help meet the waste diversion goals?**

The Department has identified one recycling coordinator in each district and headquarters along with a Resource Conservation Senior in the Headquarters Resource Conservation Branch. No additional PY's were allocated for these positions. The recycling coordinators have the responsibility to report on AB 75 in addition to their other prior duties.

Part IV Miscellaneous

8. DISTRICT 7 WAS REIMBURSED \$255.50 FROM ECO-TONER FOR TONER CARTRIDGE RECYCLING/REUSE.

THE 2003 SOLID WASTE DISPOSAL AND RECYCLABLE MATERIALS REPORT FOR THE REPLACEMENT TRAFFIC MANAGEMENT CENTER CONSTRUCTION SITE IN GLENDALE, CA WILL NOT BE INCLUDED IN THE ANNUAL REPORT DUE TO A LACK OF RESPONSE FROM THE PROJECT MANAGERS FRANK SWINERTON AND P SUKUMARAN AND CALTRANS SITE COORDINATOR, TOMMY FAUBUSH.

DISTRICT 7 WILL CONTINUE TO STRIVE TO COMPLY WITH THE MANDATES OF AB 75 WHILE TRANSITIONING TO THE REPLACEMENT DISTRICT OFFICE BUILDING SCHEDULED FOR PROGRESSIVE DIVISIONAL AND TENANT OCCUPATION BEGINNING IN AUGUST 2004.

